

Town of Perry
DRAFT Minutes of Town Board Meeting
Tuesday, November 12, 2024
Perry Town Hall
Teleconference - 425-585-6272 access - 394-722-206 #

1. Call to order. Chairman Roger Kittleson called the meeting to order at 7:30PM. Supervisors Ken Hefty and Mick Klein Kennedy, Treasurer – Deputy Clerk Stephanie Zwettler and Clerk Mary Price were present. Also in attendance: Michele Kittleson, Mark Eastman, Chara Kessler, Mike Samuel, and Doug King via teleconference.

Pledge of Allegiance. Chairman Kittleson led the Pledge of Allegiance.

Moment of Silence – Chairman Kittleson requested a moment of silence to recognize Jerry Derr's service to the Town of Bristol, Dane Co. Towns Association and the Wisconsin Towns Association.

2. Announcements. Clerk Mary Price announced the WI Dept. of Administration's final population estimate as of Jan. 1, 2024 = 738; Notice of Intent to Cut on a Joe Leverton and Kathryn Landmark's parcel; Body Worn Camera Focus Group meeting will be held in Mazomanie on Nov.19; recent election statistics – 94% voter turnout, 529 ballots cast on Nov. 5, 2024.
3. Comments by Town residents – non-agenda items. Mike Samuel commented that the new arrangements for Recycling dumpster is very good and provides easier access.
4. Land Use:
 - a. Michael Samuel and Nancy Thomas, bldg. permit – deck. The Town Board reviewed the building permit application submitted by Mike Samuel and Nancy Thomas to add a deck to their residence. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the building permit as submitted. Motion carried.
 - b. Teresa Barry, 1145 STH 78 – bldg. permit – detached garage. Ken Hefty presented the Land Use Committee's recommendation to approve the building permit application for a detached garage as submitted by Teresa Barry at 1145 STH 78. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the building permit as submitted. Motion carried.
5. Roads, Equipment, Facilities –
 - a. Truck & Snowplow interim financing. Clerk Mary Price reported loan information was submitted to Peoples Community Bank as approved by the Town Board on Nov. 7. Chairman Roger Kittleson, Treasurer Stephanie

Zwettler and Clerk Mary Price will meet with David Jones, loan officer to sign the loan documents on Nov. 13, 2024.

- b. Road Patrolman Mark Eastman will submit the culvert inventory report to WI DOT by the due date.
6. Recycling Center. Chara Kessler, Recycling Center Attendant, presented several recommendations, options and comments to improve the Town's recycling efforts: Styrofoam recycling service; add info. to the Town's website; offer semi-annual paper shredding events; etc.
Chara advised the existing shed should be replaced. The Town Board will discuss the replacement options at the next Town Board meeting.
7. Town Hall Renovation report. Committee Chair Mick Klein Kennedy reported the committee's work is completed. Road Patrolman Mark Eastman indicated many good comments were received from voters on election day. Mick will send Thank You cards to the contractors, sub-contractors and donors.
8. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly report: inspection fees received; bldg. permit application fees; interest income.
The Town Board reviewed 2025 dog license fees approved by the Dane Co. Board. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the Town's dog license fees – spayed or neutered dogs @ \$20.00 per license; unspayed or unneutered dogs @ \$30.00 per license; multiple dogs (kennel) @ \$56.00 per license. Motion carried.
9. Friends of the Parks of Perry report. Mick Klein Kennedy, Friends president announced three pavers were installed at the Hauge Historic District Park; gravel was added to the restroom parking area; the Friends newsletter will be published by Dec. 1.
10. Parks and Open Space Committee – report and recommendations. Committee chair Doug King reported action items ratified at the committee's meeting on Oct. 22, 2024.
The committee recommends an evening opening hours process and policy should be developed by the Town. The Town Board will review a proposed policy, application form and approval process at the next meeting.
11. Dane Co. Towns Association and Wisconsin Towns Association discussions. Mick Klein Kennedy announced a memorial service for Jerry Derr will be held at the Bristol Town Hall on Sunday, Dec. 8.
The Dane Co. Towns Association is discussing possible amendments to the conditional use permit process.

12. Minutes of Previous Meetings – October 8, 2024 meetings. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the minutes of the Town Board meeting held on October 8, 2024 as published. Motion carried.

13. Pay Bills due. The Town Board reviewed the invoices presented for payment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to pay the bills. Motion carried.

14. Adopt 2025 Town Budget. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the 2025 Town Budget as presented at the Budget Hearing on Nov. 7, 2024. Motion carried.

15. Closed Session. Dane Co. Circuit Court case 15CV0065 DSG; Ken Hefty moved and Mick Klein Kennedy seconded a motion to convene a closed session under WI § 19.85(1)(g) to confer with legal counsel concerning strategy. Roll call – Ken Hefty, Yes; Mick Klein Kennedy, Yes; Roger Kittleson, Yes. Motion carried.

Ken Hefty moved and Mick Klein Kennedy seconded a motion to reconvene the open session. Roll call – Ken Hefty, Yes; Mick Klein Kennedy, Yes; Roger Kittleson, Yes. Motion carried.

16. Adjournment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 9:35PM.

Mary L. Price, Town Clerk

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