

Town of Perry
DRAFT Minutes of Town Board Meeting
Tuesday, July 9, 2024
Perry Town Hall

1. Call to order. Chairman Roger Kittleson called the meeting to order at 7:35PM. Supervisors Ken Hefty and Mick Klein Kennedy, Treasurer – Deputy Clerk Stephanie Zwettler and Clerk Mary Price were present. Also in attendance: Michele Kittleson, Mark Eastman, Jan Eastman, Mary Ann Nelson, Mike Samuel, Royce Nelson, Duane Iverson, Jim Way, Cindy Way, Jenna Johnson.

Pledge of Allegiance. Chairman Kittleson led the Pledge of Allegiance.

2. Announcements. Clerk Mary Price announced the Town Board is invited to attend the Mt. Horeb Fire Dept. Budget meeting on July 23 at the Fire Dept. to discuss the 2025 budget and revenue sharing options; the 2023 Personal Property Value Report and the 2024 Maintenance of Effort Report were submitted to the WI Dept. of Revenue prior to the due dates; Intent to Cut notice was received for HR Growing Acres timber.
3. Comments by Town residents – non-agenda items. None presented.
4. Land Use: Town Hall zoning change update. Mick Klein Kennedy attended the Dane Co. Zoning and Land Regulation Committee meeting. The Town Hall zoning district is now General Commercial.
5. Municipal Damage Assessment Summaries. Clerk Mary Price reviewed assessments submitted to Dane Co. Emergency Management for damage sustained during storms on May 21 and June 23, 2024. Updates will be submitted as required by July 21, 2024.
6. Outdoor and Refuse Burning Ordinance – review prescribed burn amendment. The Town Board reviewed proposed amendments to the Town's Outdoor and Refuse Burning Ordinance to include criteria, management and permit requirements for prescribed burning in the Town.
Mike Samuel indicated conservation to preserve the savannah land in the Town is good and prescribed burning supports conservation efforts. He advised the proposed amendments and the permit process and potential Town liability need further consideration.
Mick Klein Kennedy moved and Ken Hefty seconded a motion to request a review of the proposed ordinance amendments by Atty. Mark Rooney prior to a public hearing. Motion carried.
7. Roads, Equipment, Facilities –
 - a. 2024-2025 Road Salt contract. The Town Board reviewed the 2024-2025 WI DOT road salt contract @ 93.53 per ton and delivery schedules.

- b. Premier Co-op – LP gas contract 2024-25 – Town Garage. The Town Board reviewed the 2024-25 LP gas contract submitted by Premier Co-op for the Town garage. Ken Hefty moved and Mick Klein Kennedy seconded a motion to purchase and prepay 1200 gal. of LP gas @ \$1.799 per gal. Motion carried.
 - c. Royce Nelson – culvert replacement policy discussion. Royce Nelson presented historical information including 2016, 2017 and 2019 Town culvert inventory reports. Supervisor Ken Hefty reviewed the current culvert and recommended repairs. Ken Hefty moved and Mick Klein Kennedy seconded a motion to authorize culvert repairs and modifications with breaker run and Sakrete by the Town Road Patrolman at 10942 Clay Hill Rd. Motion carried.
 - d. 2025 Truck & Plow delivery status, loan terms. Road Patrolman Mark Eastman reported the new truck has been delivered to Madison Truck Equipment to install the snow plow equipment. Completion and delivery is expected in October.
Clerk Mary Price reviewed the Town's loan status and loan options available from Peoples Community Bank.
Patrolman Mark Eastman recommended two custom decals to be created by EP Graphics, a Town resident, at \$315.00.
8. Recycling Center operation – Recycling attendants. Chairman Roger Kittleson reviewed information received from three applicants. After review and comments from the Town Board and Road Patrolman the Chairman will contact one applicant. Ken Hefty moved and Mick Klein Kennedy seconded a motion to publish ads in the *Mt. Horeb Mail* and the *Pecatonica Valley Leader* for two weeks and include the hourly rate @ \$25.00/hr. as directed by the Town Chair. Motion carried.
 9. Town Hall Renovation report and recommendations – replace existing siding, parking lot paving, loan terms, community open house event plans. Mick Klein Kennedy, Town Hall Renovation Committee chair, presented the committee's report and the project status. The Town Board toured the Town Hall.
The Town Board reviewed one bid to replace existing siding and considered repainting the existing siding. Mick Klein Kennedy moved and Ken Hefty seconded a motion to solicit bids to paint the existing siding on the Town Hall for consideration by the Town Board at the August 8, 2024 Town Board meeting. Motion carried.
The Town Board reviewed Fahrner's proposal to pave the Town Hall parking lot @ \$3,908.80. Road Mark Eastman and Supervisor Mick Klein Kennedy will review other options.

The Town Hall Renovation Committee will develop recommendations for a community open house event.

The Town Board reviewed change orders submitted by Premier Building Systems, Inc. to complete the renovations. Roger Kittleson moved and Mick Klein Kennedy seconded a motion to approve Change Order 4 for a cement block retaining wall, well pump work, add foyer finish work - \$9,598.38; Change Order 5 for wainscot and trim work modifications - \$6,293.97; and Change Order 6 for cabinetry in secure office area - \$8,198.56. Motion carried.

10. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly report: The Town received the annual Premier Co-op dividend; snowplow payment; Managed Forest payment; final tax settlements will be received in August.
11. Friends of the Parks of Perry report – Mick Klein Kennedy, Friends' President, reported the Friends' annual meeting was held on June 15, 2024. The Friends' approved a grant to fund the 20% requirement for the Stewardship grant to complete the parking area at the Hauge Historic District Park. A grant application for the Daleyville playground equipment will be prepared and submitted to Alliant Energy. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve playground chips for the Daleyville Park. Motion carried.
12. Parks and Open Space Committee report – the Hauge Historic District Park is included in the new River Valley Vacation Guide and the Driftless Explorer Visitor Guide.
13. Groundswell Conservancy – Hauge Historic District Park Conservation Easement - 2024 monitoring report. The Town Board reviewed the Groundswell Conservancy annual monitoring report and summary – “Everything we observed or were told by the landowner appeared to be with the terms of the conservation easement.”
14. Historic Preservation Commission appointments. Chairman Roger Kittleson announced appointments to the Historic Preservation Commission. Ken Hefty moved and Mick Klein Kennedy seconded a motion to ratify the appointments to serve until June, 2027 – Doug Nelson, Chair and Brad Grundahl. Motion carried.
15. Minutes of Previous Meetings – June 11, 2024 meetings. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the minutes of the Town Board meeting held on June 11, 2024 as published. Motion carried.
The Town Board reviewed the August, 2024 schedule and will hold the monthly Town Board meeting on Thursday, August 8, 2024.

16. The Town Board reviewed the invoices presented for payment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to pay the bills. Motion carried.

17. Adjournment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 9:36PM.

Mary L. Price, Town Clerk

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