

Town of Perry
DRAFT Minutes of Town Board Meeting
Tuesday, June 11, 2024
Perry Town Garage

1. Call to order. Call to order. Chairman Roger Kittleson called the meeting to order at 7:35PM. Supervisors Ken Hefty and Mick Klein Kennedy, Treasurer – Deputy Clerk Stephanie Zwettler and Clerk Mary Price were present. Also in attendance: Michele Kittleson, Mark Eastman, Royce Nelson, James Gibson, Mary Ann Nelson, Laura Morland, Brad Tisch, Remberito Del Real.

Pledge of Allegiance. Chairman Kittleson led the Pledge of Allegiance.

Moment of Silence: Chairman Kittleson requested a moment of silence in memory of William Gansner and Kathy Smith.

2. Announcements. Clerk Mary Price announced the Town's Open Book session will be held on Aug. 29, 2024 4:00PM – 6:00PM at the Town Hall; and the next Board of Review session will be held on September 24, 2024 for a minimum of two hours beginning at 7:00PM.

Town of Primrose will hold a public hearing to discuss amendments to the Town's Comprehensive Plan.

3. Land Use: Richard Bernstein, approx. 1490 Keller Rd. – site plan, driveway. Ken Hefty presented the Land Use Committee's recommendation to approve. Mick Klein Kennedy moved and Ken Hefty seconded a motion to approve the site plan and driveway construction permit application as submitted by Richard Bernstein. Motion carried.

4. James Gibson, 123 Drammen Valley Rd. – vandalized signs. James Gibson presented photos of signs he created and mounted on Town road signs that directed drivers and pedestrians to the adjoining rental residence and to the nearby apple farm. James reported that his signs were vandalized. He advised the adjoining property owner should install signs directing customers. James Gibson reported Brad Tisch, adjoining property owner, committed to install signs in 2022 as part of the Conditional Use permit application process.

Brad Tisch requested clarification of the Town's sign policy including signs added to Town road signs. Brad Tisch commented that James' signs are confusing to drivers and pedestrians who use Moen Road, a public Town road.

Town Board Chairman Roger Kittleson strongly advised neighbors James Gibson and Brad Tisch to resolve their differences and to find a suitable compromise including personal and business signs to direct drivers and pedestrians.

Road Patrolman Mark Eastman will replace the Town signs damaged in the recent storm.

The Town Board will review the WI and Dane Co. sign ordinances.

5. Liquor license application - Laura Tisch, 175 Drammen Valley Rd. The Town Board reviewed the Class A liquor license application submitted by Laura Tisch. Mick Klein Kennedy moved and Ken Hefty seconded a motion to renew the Class A liquor license held by Laura Tisch, 175 Drammen Valley Rd. upon the Town's receipt of the \$50.00 fee. Motion carried.
6. Municipal Damage Assessment Summary. Clerk Mary Price and Road Patrolman Mark Eastman reviewed the damage and the damage assessment submitted to Dane Co. Emergency Management following the May 21, 2024 severe storm. The Town's grant application will be completed and submitted by the deadline.

Road Patrolman Mark Eastman reported Town resident Don Cleary assisted in debris clearance on May 21-22nd, 10:00PM – 2:00AM and advised compensation. Ken Hefty moved and Mick Klein Kennedy seconded a motion to compensate Don Cleary for his work on May 21 – 4 hours @ \$30.00 per hour. Motion carried.
7. Fire Departments – Maintenance of Effort certifications, Budgets. Clerk Mary Price reported the Maintenance of Effort certifications will be compiled from the three fire departments that serve the Town and will be submitted to the WI Dept. of Revenue to comply with Act 12.

Mark Eastman, the Town's Mt. Horeb Fire Dept. rep., reported MHFD will hold an open house to discuss the next budget and the effect of Act 12 on Tuesday, July 23, 2024 beginning at 7:00PM. Town Board members are urged to attend.
8. Prescribed Fire – DNR information, ordinance review. The Town Board reviewed WI DNR Prescribed Fire policies and advisories. Amendments to the Town's Outdoor and Refuse Burning Ordinance were proposed for discussion at a public hearing:
 - Neighbor notification – Town residents will be required to notify adjoining and nearby residents when scheduling a prescribed fire.
 - Town Chair to be notified.
 - Fire Department that serves the area in the Town to be notified.
9. Roads, Equipment, Facilities –
 - a. Hot water power washer. Road Patrolman Mark Eastman will obtain additional information, costs and water requirements.
 - b. Sale of Town property – antique safe. Mark Eastman reported the Town's antique safe was listed for sale on two website. No offers have been received to date.
 - c. 2024-2025 Road Salt contract. Clerk Mary Price reported the 2024-2025 salt contract has not been received from WI DOT. The Town's order was submitted before the deadline.

- d. Premier Co-op – LP gas contracts 2024-25 – Town Garage & Town Hall. Clerk Mary Price reported Premier Co-op contract for LP gas will be presented in July for approval.
 - e. Dane Co. Bridge Aid Program – 2025 application. The Town Board determined a Dane Co. Bridge Aid application will be submitted in 2026.
 - f. WI DOT – Hwy. 78 resurfacing project – response, transfer option. WI DOT updates on the proposed Hwy 78 resurfacing project scheduled in 2025 have not been received to date.
 - g. Solar options, grants, quotes – Town garage. No new grant programs or information has been received.
 - h. Royce Nelson – culvert replacement policy discussion. Royce Nelson presented additional historical information and requested further discussion at the July, 2024 Town Board meeting.
 - i. Snowplow invoices – paid and past due. Clerk Mary Price indicated reminders for unpaid snowplow invoices will be mailed.
 - j. Tractor repair invoice – McFarlane Mfg. Chairman Roger Kittleson discussed the tractor repair billing with the vendor.
 - k. Bob Thompson – The Town Board reviewed the excavator costs to clear trees on Thompson Road. Mick Klein Kennedy moved and Ken Hefty seconded a motion to reimburse Bob Thompson for 50% of the excavator's cost to clear trees on Thompson Road as agreed. Motion carried.
10. Recycling Center operation – Recycling attendants. Chairman Roger Kittleson reviewed information received from three applicants. Applicants withdrew their applications for consideration. Mick Klein Kennedy moved and Ken Hefty seconded a motion to publish ads in the *Mt. Horeb Mail* and the *Pecatonica Valley Leader* for two weeks and include the hourly rate @ \$25.00/hr. Motion carried.
11. Town Hall Renovation report. Mick Klein Kennedy, Town Hall Renovation Committee chair, indicated the project might be completed by June 30th, ahead of the agreed scheduled completion date. Mick Klein Kennedy plans to attend the Dane Co. Zoning and Land Resources public hearing on June 18, 2024 for the Town Hall's rezone petition.
12. Treasurer's Report. Treasurer Stephanie Zwettler presented the monthly report: The Town received the WI DOT engineering refund; snowplow contract invoices; inspection fees from the Bldg. Inspector; WI DNR Recycling grant.
13. Friends of the Parks of Perry report – Mick Klein Kennedy, Friends' President, announced the Friends' annual meeting will be held at the Hauge Historic District Park on Saturday, June 15th at 9:30AM.

14. Historic Preservation Commission appointments. The Town Board reviewed commission positions to be appointed and ratified in July, 2024.
15. Dane Co. Towns Association and Wisconsin Towns Association discussions. Candidate forums are planned by the Dane Co. Towns Association.
16. Minutes of Previous Meetings – May 9, 2024 meetings. Ken Hefty moved and Mick Klein Kennedy seconded a motion to approve the minutes of the Town Board meeting held on May 9, 2024 as published. Motion carried.
17. Pay Bills due. The Town Board reviewed the invoices presented for payment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to pay the bills. Motion carried.
18. Adjournment. Ken Hefty moved and Mick Klein Kennedy seconded a motion to adjourn. Motion carried. The meeting adjourned at 9:55PM.

Mary L. Price, Town Clerk

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